

SHAHEED BENAZIR BHUTTO UNIVERSITY SHERINGAL, DIR UPPER (KP)



MINUTES

OF

THE 37TH MEETING OF SYNDICATE

**HELD IN THE COMMITTEE ROOM OF THE UNIVERSITY OF
AGRICULTURE PESHAWAR**

DATED: 14.06.2023 (2.30 PM)

SHAHEED BENAZIR BHUTTO UNIVERSITY
Sheringal, Dir Upper, Khyber Pakhtunkhwa, Pakistan

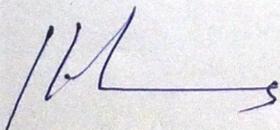
Cell: 03009325167, Ph: 0944-885529, Fax: 0944885805 (registrar@sbbu.edu.pk)

MINUTES OF THE 37TH MEETING OF SYNDICATE

The 37th meeting of the Syndicate of the University was held in the P & D Committee Room of the University of Agriculture Peshawar on 14.06.2023 at 2.30 pm. The following attended the meeting;

01. Prof. Dr. Muhammad Shahab (Vice Chancellor) in Chair
02. Prof. Dr. Jauhar Ali, Ex. Vice Chancellor Khushal Khan Khatak University, Karak (HEC Nominee)
03. Barrister Dr. Adnan Khan, Chancellor's Nominee through video link
04. Mr. Fayaz Ali Khan, Deputy Secretary Higher Education Department, Government of Khyber Pakhtunkhwa
05. Syed Habib Ul Hassan Gillani, Deputy Secretary Establishment Department, Govt of Khyber Pakhtunkhwa
06. Madam Aneela Fahim, Deputy Secretary Finance, Government of Khyber Pakhtunkhwa Finance Department,
07. Badshah Hussain (Registrar)
08. Dr. Abdul Khaliq Jan (Director ORIC)
09. Dr. Shafiq Ur Rahman, Chairman, Department of Pharmacy, SBBU, Sheringal
10. Dr. Shujaat Ahmad, Associate Professor SBBU, Sheringal
11. Dr. Muhammad Alam Zeb, Director QEC
12. Prof. Jalandar Shah, Principal, GDC Wari
13. Mr. Murad Hussain, Assistant Professor SBBU, Sheringal
14. Mr. Sahib Rahman (Treasurer)
15. Mr. Ihsan Danish, lecturer SBBU, Sheringal

The meeting was started formally with the recitation from the Holy Quran by Dr. Shafiq Ur Rahman, Chairman Department of Pharmacy. The Vice-Chancellor welcomed the participants and thanked them for their timely participation in the meeting. He then asked the Registrar to present the agenda before the House. He accordingly, presented the agenda, item wise. The House made detailed discussion on each agenda item and recorded its decisions.



01. CONFIRMATION OF MINUTES/IMPLEMENTATION STATUS OF THE DECISIONS OF THE 36th SYNDICATE MEETING

Decision:

The Syndicate endorsed the minutes and the implementation status of the 36th meeting of the Syndicate

02. APPROVAL OF STUDY LEAVE OF MR. ASGHAR KHAN, LECTURER IN GEOLOGY FOR PURSUING PHD STUDIES IN UNIVERSITY OF PESHAWAR

Decision:

The Syndicate approved the recommendations of the Study Leave Committee regarding the study leave of Mr. Asghar Khan, lecturer in Geology to pursue his PhD study in Geology in the University of Peshawar subject to the fulfillment of codal formalities as per the University Statutes.

03. REPORT OF PENSION FUND INVESTMENT FOR 03 MONTHS IN NRSP MICRO FINANCE BANK AND HBL, SHERINGAL

Decision:

The Syndicate endorsed the report regarding fund investment but it was directed to follow the University Statutes regarding structure of the Fund Investment Committee and if the same is not available, then any of the sister University may be followed in this regard (University of Malakand/University of Peshawar). In case the structure is not available anywhere then the Vice Chancellor may constitute the Committee with inclusion of nominees of the Departments of the Govt of Khyber Pakhtunkhwa Finance and Higher Education.


Registrar

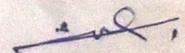
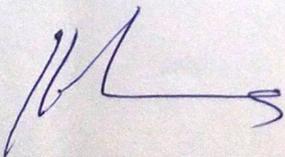

Vice Chancellor

04. APPROVAL OF THE RECOMMENDATIONS OF THE 17TH FINANCE & PLANNING COMMITTEE

i. APPROVAL OF THE REVISED ESTIMATES FOR FY 2022-23 AND BUDGET ESTIMATES FOR FY 2023-24 OF THE UNIVERSITY

17th Finance & Planning Committee Recommendations:

The Treasurer presented the summary of income/expenditures before the House. Participating in discussion, Madam Aneela Fahim, Deputy Secretary Finance, Government of Khyber Pakhtunkhwa Finance Department, explained that Provincial Govt. takes grants from Federal Govt for the salary of its employees and there are financial constraints of the Provincial Govt, so currently there is no such commitment on the part of the Govt. to provide grant-in-aid to the universities unless a special approval is granted by the Cabinet, so the proposed 40 million grant from the Provincial Govt., in response to HEC letter, may not be expected, therefore the calculated budget estimate for 2023-24 may be corrected accordingly. She further showed her reservations regarding the expected 5% cut on the budget for 2022-23 by the HEC. Responding (through Video link) to the reservations of Deputy Secretary Finance, Madam Samina Durrani, Director Budget HEC clarified that the expected 5% cut is not being imposed upon the previous year budget. She further told that 15.0 million additional grant is also expected to be provided in response to the University demand for the same for FY 2022-23. She also added that 5-10 million additional grant may also be made by the HEC to SBBU, Sheringal, for FY 2023-24, subject to the availability of funds in this regard. Discussing the issue of DRA, the Deputy Secretary Finance suggested that reportedly the payment of DRA has not been allowed by the respective Senate meetings of the universities, conducted so far, so the same is also not expected in case of SBBU, Sheringal, therefore, the same may be reflected as Budget head with nominal amount and the remaining impact may be deleted from the budget, so that the budget estimate may be brought to a rationalized level. She further suggested that each head of the budget (expenditure side) may be rationalized to a possible extent and the estimated budget may be corrected accordingly, so that the possible deficit may be minimized. She further suggested that the University Management may conduct the University Convocation so that the income from Alumni may be enhanced. Other income sources may be searched for fund generation so that the University may get self-sufficiency. Dr. Muhammad Wajid Raza raised a point whether the University may make investment in



other enterprises or it may only stick to the traditional way of investing funds in banks on fixed rates. The Deputy Secretary Finance told that being autonomous organization, the University Management may prepare such proposals and submit the same to Govt for proper approval for heavy returns.

The Treasurer, responding to various queries, explained before the House that pension fund is already being invested and the Govt policy of CP fund has been adopted by the University.

In light of the above discussion and suggestions, necessary corrections were incorporated accordingly in the budget and the budget, summarized as below was unanimously recommended to Syndicate for approval/consideration.

(Rs. In Millions)

DESCRIPTION	Actuals	Budget Estimates	Revised Estimates	Budget Estimates
	2021-22	2022-23	2022-23	2023-24
A. Opening Balances	0.288	0.419	0.968	17.101
B. Grants (i). HEC Grants	257.370	250.344	266.344	257.281
Own Resources	251.861	290.708	301.574	331.63
Total Available Resources	509.519	541.471	568.886	605.985
Establishment Charges	380.269	416.950	411.920	468.000
Non Salary Expenditure	128.281	158.000	139.865	161.450
Total Expenditure	508.550	574.950	551.785	629.465
Surplus/(Deficit)	0.969	(33.479)	17.101	(23.465)
Impact of Planned hiring during the Year				32.531
No. of Pensioners	3	4	4	4
Annual Pension Payments	2.513	3.263	3.263	3.589
Balance in Pension Funds	330.455	387.000	415.000	538.00
Students Enrollment	3,653	3,724	3,704	3,834

Total Available Faculty	147	165	142	161.0
Student Teacher Ratio	1:25	1:23	1:26	1:24
Cost per Student	0.139	0.154	0.154	0.164
Cost per Student as per Own Sources	0.069	0.087	0.082	0.086
Cost per Student as per Govt Grant	0.064	0.067	0.063	0.065

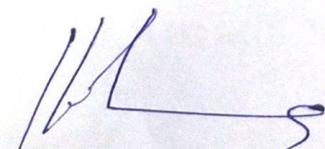
Syndicate Decision:

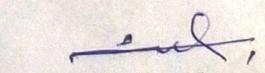
The Syndicate, after detailed discussion, endorsed the recommendations of the 17th Finance & Planning Committee and recommended the same to Senate for approval.

ii). APPROVAL OF THE REVISED ESTIMATES 2022-23 & BUDGET ESTIMATES 2023-24 OF UPS & COLLEGES OF THE UNIVERSITY

The 17th Finance & Planning Committee Recommendations:

The budget of the University schools and colleges was presented before the House. The Registrar, in response to a query, explained that the University financial contribution to the mentioned schools is reducing with the passage of time, as has been shown in the summary but the University Management is also planning to frame separate statutes for the University Schools and Colleges, so that the mentioned institutions may not only provide quality education to the students of the area but may also be financially sustained with no extra financial liability upon the University resources in future. The Finance & Planning Committee, after discussion, recommended the proposed budgets of University Public Schools & Colleges to Syndicate for approval/perusal.


Registrar


Vice Chancellor

A.	Total Resources	2021-22	2022-23	2022-23	2023-24
		Actuals	Budget Estimates	Revised Estimates	Budget Estimates
	i. Opening Balance	0.209	0.846	0.071	5.941
	ii. University Contribution	5.100	5.100	5.100	5.000
	iii. Own Resources	16.877	19.70	25.313	25.028
	Income from Regular Fee Structure	16.887	19.70	25.313	25.028
	Other Income	-	-	-	-
Total Resources: A (i+ii+iii)		22.196	25.646	30.484	35.969
B.	Expenditure				
	i. Total Pay & Allowances -	21.528	24.280	23.358	33.902
	ii. Non-Salary Expenditures- Other Charges	0.597	2.165	1.185	2.503
Total Expenditure		22.125	26.445	24.543	36.405
C.	Surplus [A - B]	0.071	(0.799)	5.941	(0.436)

Syndicate Decision:

The Syndicate endorsed the recommendations of the 17th Finance & Planning Committee and recommended the same to Senate for approval.

iii). APPROVAL OF DEVELOPMENTAL BUDGET FOR FY 2022-23 AND 2023-24

The 17th Finance & Planning Committee Recommendations:

The developmental budget of the University, as mentioned below, was noted by the F & PC with the stress that timely completion of the project may be ensured.

Registrar

Vice Chancellor

Rs. In Million

Particulars	PC-1 Provision	Actuals up to 30.06.2022	CFY 2022-23		2023-24 (Budget Estimates)
			Approved Budget	Revised Estimates	
1. Opening Balance:		0	-	0.293 ✓	0.293
2. Total Allocation/Receipts					
a. Federal Government initial Allocation	1945.119	1,245.000	464.187	225.000 ✓	475.119
b. Additional Allocation		-	-	-	-
c. Any Other Receipts					
Total Funds Available		1,245.000	464.187	225.293	475.412
B. Total Utilization		1,244.707	225.000	225.000 ✓	475.412
C. Un Utilized Balance		0.293	239.187	0.293	-

Syndicate Decision:

The Syndicate noted the recommendations of the Finance & Planning Committee regarding the developmental budget of the university and recommended the same to Senate for approval.

- iv). **CREATION OF POSITIONS IN FACULTY (ASSOCIATE PROFESSOR IN PHARMACY AND ASSISTANT PROFESSOR IN SOCIAL WORK)**

17th Finance & Planning Committee Recommendations:

The Finance & Planning Committee, after detailed discussion deferred the same for consideration to the next meeting of the Committee, after proper need and cost-benefit analysis of the concerned departments by the University Management as per rules.

Syndicate Decision:

The Syndicate approved the recommendation of the Finance & Planning Committee regarding creation of positions of Associate Professor in Pharmacy and Assistant Professor in Social Work.

Registrar

Vice Chancellor

- v). **5% PERCENT REDUCTION IN NORMAL ANNUAL FEE INCREASE TO THE ON CAMPUS STUDENTS OF THE UNIVERSITY**

The 17th Finance & Planning Committee Recommendations:

The F & PC, after detailed discussion, recommended that the Vice Chancellor may be authorized to work out the case and grant approval as per analysis by a committee, constituted by him for the mentioned purpose.

Syndicate decision:

The Syndicate approved the recommendation of the Finance & Planning Committee regarding reduction on normal annual increase in the fee of the on campus students for the year 2023-24.

- vi). **RE-LOCATION OF POSTS FROM TEACHING AND ADMISSION SECTION TO ESTABLISHMENT & ADMINISTRATION SECTION.**

The 17th Finance & Planning Committee Recommendations:

i). The case of conversion of one of the positions of Assistant Director Teaching/Admission (BPS-17) to Law Officer (BPS-17) was recommended to Syndicate for approval, however the Representative of Finance Department Khyber Pakhtunkhwa disagreed to the conversion as this is a sequel to conditional regularization already done by the University. Finance Deptt holds that no forum in the University is competent to grant regularization, be it conditional or otherwise since due procedure has to be followed in all appointments as prescribed by the law,

ii). The proposed conversion of the position of Director Teaching/Admission (BPS-20) to the position of Director Administration (BPS-20) was not agreed upon, keeping in view the importance and need of the position of Director Teaching/Admission.

Syndicate Decision:

The syndicate observed that conditional appointment has already been made by the University in compliance to the PHC order in in CM No. 1671-M/2022 with COC No. 58/2022 & CM No. 174-M/2022 in W.P No. 657-M/2021, dated: 29.03.2023. The forum observed that this situation would not have happened if the case had been properly pleaded in the Hon'ble Courts. Hence, the Forum

held that since others have been appointed by the University conditionally as per PHC orders, dated 29.03.2023, therefore, one person may not be left to disadvantage. The House with majority agreed to delete one post of AD Teaching/admission and add one post of a Law Officer/Assistant Registrar Legal in light of Section-23(2)(n) of the Act, 2012. The Forum further asked the University that:

1. The case must be pleaded properly by the University, apprising the Hon'ble courts (PHC & Supreme Court) of the laid down procedure for appointment on regular basis as well as its probable impact on the academic health/reputation and Governance of this University.
2. The progress of the case must be placed before the next meeting of the Syndicate.
3. The rest of the recommendation of F & PC was endorsed

vii). **FIXATION OF ANNULAL RENEWAL FEE FOR B.ED PROGRAM**

The 17th F and PC Recommendations:

The F & PC recommended **Rs. 3,030/** per semester fee for B.Ed program with annual revision as per practice of the University to Syndicate for approval.

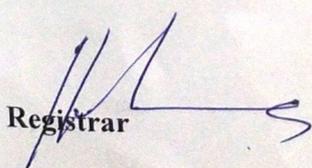
Syndicate Decision:

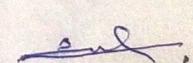
The Syndicate approved the recommendation of F & PC regarding fee fixation for renewal of B.Ed program of private affiliated colleges

05). **NOMINATION OF A MEMBER SYNDICATE AS MEMBER FINANCE & PLANNING COMMITTEE**

Syndicate Decision:

The Syndicate nominated Mr. Murad Hussain, Assistant Professor in Management Sciences as Member Finance & Planning Committee.


Registrar


Vice Chancellor